

Work Schedule Policy

We establish work hours that contribute to the quality of life within the Company, and to a positive workplace atmosphere. With this in mind, through our policy we commit to the following:

- Respecting our associates' breaks and work schedules
- Ensuring payment of overtime to our associates
- Conducting ongoing campaigns in all units to ensure overtime payment, thus guaranteeing proper compensation measures
- Developing ongoing campaigns in all units that promote respect for breaks and work schedules, and which avoid and prevent harassment
- Establishing special work schedules for students
- Designating fixed work schedules during breast-feeding periods
- Providing fixed work hours for single mothers or fathers
- Creating flextime work weeks for staff associates, to reduce work hours on Fridays
- Guarantee respect for vacation and free time for our associates